

# 6<sup>th</sup> Form School Agreement

## **As a student I will:**

- attend school regularly, make sure I arrive on time, follow staff instructions and always be prepared to work;
- follow the dress code guidelines;
- respect the school buildings, furniture and equipment;
- live up to the school's expectations for sensible behaviour, reliability and contribution to the community;
- ask for help when needed;
- complete my work to the standards and deadlines expected by my teachers;
- always work to a standard which reflects my best ability;
- celebrate and share my success and the success of other with parents, teachers and the wider community;
- make the most of my opportunities at school whilst supporting and encouraging other students;
- help to make Chatham and Clarendon Sixth Form the best it can possibly be.

## **We ask parents and guardians to:**

- encourage regular attendance school, punctuality and always to be prepared to work hard;
- let us know if your child is absent, unwell or if you have concerns about their school life;
- provide and encourage your child to follow uniform guidelines and encourage them to wear it to represent the Sixth Form with pride;
- ensure that you understand and support the school's standards, expectations and policies regarding behaviour, participation and study;
- encourage your child to complete their homework regularly, take responsibility for their behaviour and encourage co-operation;
- support us in making Chatham and Clarendon Sixth Form the best it can be

**As a school, we will:**

- provide a well-organised and safe environment where learning can take place, and meet the needs of all students;
- create a safe, friendly, supportive and lively learning environment, offering opportunities for enrichment through extra-curricular activities;
- set and encourage high academic expectations for success and lifelong learning to ensure students reach their full potential
- praise effort and progress when deserved and celebrate student success;
- recognise, understand and address the additional needs of students;
- expect the highest standards of work and behaviour;
- foster pride in the school, which is reflected in wearing smart and correct uniform;
- keep parents informed regularly about progress and any matters of concern;
- work to make Chatham and Clarendon Sixth Form the best it can possibly be

**Sixth Form Acceptable use of technology statement and agreement for students and parents/carers**

When using the school's ICT facilities and accessing the internet in school, I know:

- school computers, tablets, laptops and internet access has been provided to help me with my learning
- my use of school computers and devices, systems and on-site internet access will be monitored to keep me safe, and I will not try to bypass it
- to keep my password safe and private as my privacy, schoolwork and safety must be protected
- not to access any inappropriate websites or deliberately upload or add any images, video, sounds or text that could upset, threaten the safety or offend any member of the school community
- it can be a criminal offence to gain unauthorised access the systems ('hacking'), make, supply or obtain malware or send threatening and offensive messages
- the use of the school ICT system for personal financial gain, gambling, political purposes, or advertising is not allowed
- I must not use any inappropriate language when communicating online, including in emails
- to protect my personal information online
- not to access or change other people's files, accounts or information

- it may be a criminal offence and/or a breach of the school policy to download or share inappropriate pictures, videos, or other material online
- it is against the law to take, save, send or live stream nude or semi-nude images or videos of anyone under the age of 18, even if I have the consent of the person or people in the photo/video
- bullying in any form (on and offline) is not tolerated and that technology should not be used for harassment
- should the school suspect that I am behaving inappropriately with technology, enhanced monitoring approaches may be used, such as checking/confiscating personal technology such as mobile phone or other devices.
- if I am aware of anyone trying to misuse technology, to report it to a member of staff
- AI is recommended only to be used under the direction of teachers, and to be declared in any work
- to use the school's ICT systems and internet responsibly
- school can discipline me if I do certain unacceptable things online, even if I'm not in school when I do them
- to respect other people's information and copyright by referencing source material
- always check that any information I use online is reliable and accurate
- to make sure that my online use is safe and legal, and I am aware that online actions have offline consequences
- to speak to an adult I trust, if something happens either to myself or another student which makes me feel worried, scared, or uncomfortable.

I agree to follow the above guidelines when I use:

- school devices and systems, both at home and at home
- devices borrowed from school as part of the Sixth Form laptop scheme
- my own devices in school (when allowed), including mobile phones, smart technology, gaming devices and cameras
- my own equipment out of the school, including communicating with other members of the school or when accessing school system

|                                                                                                                      |       |
|----------------------------------------------------------------------------------------------------------------------|-------|
| <b><i>I have read and understood the Sixth Form school agreement and Sixth Form Acceptable User Policy (AUP)</i></b> |       |
| Signed (student):                                                                                                    | Date: |
| Printed (students name):                                                                                             |       |
| Signed (parent/carer):                                                                                               | Date: |
| Printed (Parent/carer):                                                                                              |       |