

April 2012

**To: Parent/Guardians of Year 12 Students**

Dear Parents/Guardians

**Re: Study Leave, Examination Arrangements, Results and A2 Courses**

As the AS-Level Examinations draw closer it is necessary to pass on important information on key issues Year 12 face at this critical time.

Students have already been given all the information here but I thought a letter sent by post was necessary to be absolutely certain the information gets to you.

**Year 12 AS-Level Study Leave and Revision**

In order that we teach and structure the students' revision for as long as possible there will be normal lessons right up to Friday 11<sup>th</sup> May.

**The first day of Study Leave will therefore be Monday 14<sup>th</sup> May. Until that day normal attendance is required.**

For most, examinations begin in the week starting 14<sup>th</sup> May, except for some orals and practicals which are already underway with students notified individually.

**Please note that during study leave many subject teachers are running revision sessions. All students should attend these whenever possible. Individual staff will notify their groups of times and venues.**

Revision methods have been discussed and useful material distributed during tutorials. Individual subject staff are also addressing revision requirements in their specific academic areas.

The period of Study Leave should obviously be devoted to revision at home but students are, of course, encouraged to come in to school to seek advice from subject staff when necessary.

## A2 Courses

**Year 12 return to normal timetable on Monday 18<sup>th</sup> June. In the vitally important 5-weeks left of the Summer Term students will be working on their A2 courses and full attendance is required as usual – in all subjects – for students who wish to continue into Year 13.**

**Each year students try to second guess their results and assure me they know which subject they will drop. They are often wide of the mark in their predictions, thus nobody can decide which subject they will ‘cash in’ until after results in August.**

## AS-Level Examination Information

All information regarding times of examinations is posted on the examinations notice board at The CCVI Centre. It should also be available via the school website. Incredibly, every year, there are students I have to ring as they have failed to turn up because they’ve misread their timetables. It is vital they organise themselves properly and so not rely on other, often equally misguided, pupils. Students should see Mrs Uzzell (Examinations Secretary who is based at the Clarendon House site, 01843 598776) if they have further questions.

## AS-Level Results

AS-Level results will be published this year on **Thursday 16<sup>th</sup> August**. Students can collect results by coming to the CCVI Common Room on that day **after 9.00 am**. For those needing any advice following receipt of results Mr Lewis and I are available on the day. However, you will understand that our priority has to be with Year 13’s and their university placements, but we are happy to make appointments over the following days in August for Year 12 pupils who have a little more time to decide on their next course of action. Mr Lewis and I will be in the CCVI centre from 9.00-11.00 am on Friday 17<sup>th</sup> August and Monday 20<sup>th</sup> August to either see students or make an appointment for a later date. As was explained at the Parents meeting in September and to the students on many occasions since, 120 UCAS points in 3 main subjects are necessary to continue automatically to A2 Level (where grade A=60, B=50, C=40, D=30, E=20). To confirm their courses for Year 13 (including any new AS subject a student may wish to study, the availability of which is not known until after GCSE results at the end of August) all students need to attend on Tuesday 4<sup>th</sup> September at 9.00 am in the CCVI Common Room.

My best wishes go to all Year 12s and their anxious parents and guardians during these critical weeks. Thank you for keeping the students on course as they revise for the examinations.

If you have any queries regarding the issues dealt with in this letter do not hesitate to get in touch.

Yours faithfully

M J Moody  
Head of Sixth Form  
[mmoody@ccgrammarschool.co.uk](mailto:mmoody@ccgrammarschool.co.uk)